



3015 (02-09-04)

**ANNUAL REPORT**

OF

Name: GLIDDEN SANITARY DISTRICTPrincipal Office: P.O. BOX 18  
GLIDDEN, WI 54527For the Year Ended: DECEMBER 31, 2002**WATER, ELECTRIC, OR JOINT UTILITY  
TO  
PUBLIC SERVICE COMMISSION OF WISCONSIN**P.O. Box 7854  
Madison, WI 53707-7854  
(608) 266-3766

*This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.*

## SIGNATURE PAGE

I AGNES BEIL of  
(Person responsible for accounts)

\_\_\_\_\_, GLIDDEN SANITARY DISTRICT, certify that I  
(Utility Name)

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

\_\_\_\_\_  
(Signature of person responsible for accounts)

03/12/2003  
(Date)

CLERK

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(Title)

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**IDENTIFICATION AND OWNERSHIP**

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**Exact Utility Name:** GLIDDEN SANITARY DISTRICT**Utility Address:** P.O. BOX 18  
GLIDDEN, WI 54527**When was utility organized?** 1/1/1971**Report any change in name:****Effective Date:****Utility Web Site:**

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**Utility employee in charge of correspondence concerning this report:**

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**Name:** AGNES BEIL**Title:** CLERK**Office Address:**P.O. BOX 18  
GLIDDEN, WI 54527**Telephone:** (715) 264 - 2962**Fax Number:****E-mail Address:**

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**Individual or firm, if other than utility employee, preparing this report:**

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**Name:** MARK A. VAN VLACK**Title:** CERTIFIED PUBLIC ACCOUNTANT**Office Address:** MAITLAND, SINGLER & VAN VLACK, S.C.  
306 W 3RD ST  
ASHLAND, WI 54806**Telephone:** (715) 682 - 5544**Fax Number:** (715) 682 - 5545**E-mail Address:** mvanvlack@ncis.net

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**President, chairman, or head of utility commission/board or committee:**

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**Name:** CHARLES HULTQUIST**Title:** CHAIRMAN**Office Address:**371 E 3RD ST  
GLIDDEN, WI 54527**Telephone:** (715) 264 - 2011**Fax Number:****E-mail Address:**

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**Are records of utility audited by individuals or firms, other than utility employee?** YES

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**IDENTIFICATION AND OWNERSHIP**

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**Individual or firm, if other than utility employee, auditing utility records:**

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**Name:** MARK A. VAN VLACK**Title:** CERTIFIED PUBLIC ACCOUNTANT**Office Address:** MAITLAND, SINGLER & VAN VLACK, S.C.  
306 W 3RD ST  
ASHLAND, WI 54806**Telephone:** (715) 682 - 5544**Fax Number:** (715) 682 - 5545**E-mail Address:** mvanvlack@ncis.net**Date of most recent audit report:** 3/4/2003**Period covered by most recent audit:** DECEMBER 31, 2002

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**Names and titles of utility management including manager or superintendent:**

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**Name:** AGNES BEIL**Title:** CLERK**Office Address:**  
P.O. BOX 18  
GLIDDEN, WI 54527**Telephone:** (715) 264 - 2962**Fax Number:****E-mail Address:**

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**Name:** DARLENE MOSBAUGH**Title:** TREASURER**Office Address:**  
P.O. BOX 18  
GLIDDEN, WI 54527**Telephone:** (715) 264 - 2138**Fax Number:** ( ) - EXT**E-mail Address:**

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**Name:** DENNIS EDER**Title:** SUPERINTENDENT**Office Address:**  
P.O. BOX 18  
GLIDDEN, WI 54527**Telephone:** (715) 264 - 5842**Fax Number:****E-mail Address:**

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**Name of utility commission/committee:** BOARD OF COMMISSIONERS

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**Names of members of utility commission/committee:**

MR WILLIAM BOGYO

MR CHARLES HULTQUIST

## IDENTIFICATION AND OWNERSHIP

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**Is sewer service rendered by the utility?**  
**Names of persons rendering the service on/committee:**

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

**Date of Ordinance:**

**Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?**    NO

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**Provide the following information regarding the provider(s) of contract services:**

**Firm Name:**

**Contact Person:**

**Title:**

**Telephone:**

**Fax Number:**

**E-mail Address:**

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**Contract/Agreement beginning-ending dates:**

**Provide a brief description of the nature of Contract Operations being provided:**

NONE

**INCOME STATEMENT**

<b>Particulars (a)</b>	<b>This Year (b)</b>	<b>Last Year (c)</b>	
<b>UTILITY OPERATING INCOME</b>			
Operating Revenues (400)	40,061	40,159	<b>1</b>
<b>Operating Expenses:</b>			
Operation and Maintenance Expense (401)	23,251	17,063	<b>2</b>
Depreciation Expense (403)	11,874	11,753	<b>3</b>
Amortization Expense (404)	0	0	<b>4</b>
Taxes (408)	1,319	751	<b>5</b>
<b>Total Operating Expenses</b>	<b>36,444</b>	<b>29,567</b>	
<b>Net Operating Income</b>	<b>3,617</b>	<b>10,592</b>	
Income from Utility Plant Leased to Others (412-413)	0	0	<b>6</b>
<b>Utility Operating Income</b>	<b>3,617</b>	<b>10,592</b>	
<b>OTHER INCOME</b>			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	<b>7</b>
Nonoperating Rental Income (418)	0	0	<b>8</b>
Interest and Dividend Income (419)	1,269	1,403	<b>9</b>
Miscellaneous Nonoperating Income (421)	1,247	6,430	<b>10</b>
<b>Total Other Income</b>	<b>2,516</b>	<b>7,833</b>	
<b>Total Income</b>	<b>6,133</b>	<b>18,425</b>	
<b>MISCELLANEOUS INCOME DEDUCTIONS</b>			
Miscellaneous Amortization (425)	0	0	<b>11</b>
Other Income Deductions (426)	0	0	<b>12</b>
<b>Total Miscellaneous Income Deductions</b>	<b>0</b>	<b>0</b>	
<b>Income Before Interest Charges</b>	<b>6,133</b>	<b>18,425</b>	
<b>INTEREST CHARGES</b>			
Interest on Long-Term Debt (427)	3,805	4,365	<b>13</b>
Amortization of Debt Discount and Expense (428)	0	0	<b>14</b>
Amortization of Premium on Debt--Cr. (429)	0	0	<b>15</b>
Interest on Debt to Municipality (430)	0	0	<b>16</b>
Other Interest Expense (431)	0	0	<b>17</b>
Interest Charged to Construction--Cr. (432)	0	0	<b>18</b>
<b>Total Interest Charges</b>	<b>3,805</b>	<b>4,365</b>	
<b>Net Income</b>	<b>2,328</b>	<b>14,060</b>	
<b>EARNED SURPLUS</b>			
Unappropriated Earned Surplus (Beginning of Year) (216)	(51,274)	(65,334)	<b>19</b>
Balance Transferred from Income (433)	2,328	14,060	<b>20</b>
Miscellaneous Credits to Surplus (434)	0	0	<b>21</b>
Miscellaneous Debits to Surplus--Debit (435)	0	0	<b>22</b>
Appropriations of Surplus--Debit (436)	0	0	<b>23</b>
Appropriations of Income to Municipal Funds--Debit (439)	0	0	<b>24</b>
<b>Total Unappropriated Earned Surplus End of Year (216)</b>	<b>(48,946)</b>	<b>(51,274)</b>	

**INCOME STATEMENT ACCOUNT DETAILS**

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
<b>Revenues from Utility Plant Leased to Others (412):</b>		
NONE		1
<b>Total (Acct. 412):</b>	<b>0</b>	
<b>Expenses of Utility Plant Leased to Others (413):</b>		
NONE		2
<b>Total (Acct. 413):</b>	<b>0</b>	
<b>Nonoperating Rental Income (418):</b>		
NONE		3
<b>Total (Acct. 418):</b>	<b>0</b>	
<b>Interest and Dividend Income (419):</b>		
RURAL SERVICES RESERVE ACCOUNT	248	4
MONEY MARKET	343	5
CERTIFICATE OF DEPOSIT	308	6
CHECKING ACCOUNT	370	7
<b>Total (Acct. 419):</b>	<b>1,269</b>	
<b>Miscellaneous Nonoperating Income (421):</b>		
NON REGULATED SEWER UTILITY	1,247	8
<b>Total (Acct. 421):</b>	<b>1,247</b>	
<b>Miscellaneous Amortization (425):</b>		
NONE		9
<b>Total (Acct. 425):</b>	<b>0</b>	
<b>Other Income Deductions (426):</b>		
NONE		10
<b>Total (Acct. 426):</b>	<b>0</b>	
<b>Miscellaneous Credits to Surplus (434):</b>		
NONE		11
<b>Total (Acct. 434):</b>	<b>0</b>	
<b>Miscellaneous Debits to Surplus (435):</b>		
NONE		12
<b>Total (Acct. 435)--Debit:</b>	<b>0</b>	
<b>Appropriations of Surplus (436):</b>		
Detail appropriations to (from) account 215		13
<b>Total (Acct. 436)--Debit:</b>	<b>0</b>	
<b>Appropriations of Income to Municipal Funds (439):</b>		
NONE		14
<b>Total (Acct. 439)--Debit:</b>	<b>0</b>	



**INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

<b>Particulars (a)</b>	<b>Water (b)</b>	<b>Electric (c)</b>	<b>Sewer (d)</b>	<b>Gas (e)</b>	<b>Total (f)</b>	
Revenues (account 415)	0	0	0	0	<b>0</b>	<b>1</b>
<b>Costs and Expenses of Merchandising, Jobbing and Contract Work (416):</b>						
Cost of merchandise sold	0	0	0	0	<b>0</b>	<b>2</b>
Payroll	0	0	0	0	<b>0</b>	<b>3</b>
Materials	0	0	0	0	<b>0</b>	<b>4</b>
Taxes	0	0	0	0	<b>0</b>	<b>5</b>
<b>Other (list by major classes):</b>						
NONE	0	0	0	0	<b>0</b>	<b>6</b>
<b>Total costs and expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net income (or loss)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT**

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	40,061	0	0	0	40,061	1
Less: interdepartmental sales	0	0	0	0	0	2
Less: interdepartmental rents	0	0			0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	0	0		0	0	5
<b>Other Increases or (Decreases)</b>						
<b>to Operating Revenues - Specify:</b>						
NONE	0	0		0	0	6
<b>Revenues subject to Wisconsin Remainder Assessment</b>	<b>40,061</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,061</b>	

**BALANCE SHEET**

<b>Assets and Other Debits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>UTILITY PLANT</b>			
Utility Plant (100)	617,757	607,085	<b>1</b>
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	218,868	208,539	<b>2</b>
<b>Net Utility Plant</b>	<b>398,889</b>	<b>398,546</b>	
<b>OTHER PROPERTY AND INVESTMENTS</b>			
Nonutility Property (121)	728,674	721,243	<b>3</b>
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	277,959	266,215	<b>4</b>
<b>Net Nonutility Property</b>	<b>450,715</b>	<b>455,028</b>	
Investment in Municipality (123)	0	0	<b>5</b>
Other Investments (124)	0	0	<b>6</b>
Special Funds (125)	20,289	20,040	<b>7</b>
<b>Total Other Property and Investments</b>	<b>471,004</b>	<b>475,068</b>	
<b>CURRENT AND ACCRUED ASSETS</b>			
Cash and Working Funds (131)	75,361	71,599	<b>8</b>
Temporary Cash Investments (132)	0	0	<b>9</b>
Notes Receivable (141)	0	0	<b>10</b>
Customer Accounts Receivable (142)	6,591	6,761	<b>11</b>
Other Accounts Receivable (143)	10,302	9,485	<b>12</b>
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	<b>13</b>
Receivables from Municipality (145)	3,021	7,059	<b>14</b>
Materials and Supplies (150)	7,799	6,513	<b>15</b>
Prepayments (165)	0	172	<b>16</b>
Other Current and Accrued Assets (170)	0	0	<b>17</b>
<b>Total Current and Accrued Assets</b>	<b>103,074</b>	<b>101,589</b>	
<b>DEFERRED DEBITS</b>			
Unamortized Debt Discount and Expense (181)	0	0	<b>18</b>
Extraordinary Property Losses (182)	0	0	<b>19</b>
Other Deferred Debits (183)	0	0	<b>20</b>
<b>Total Deferred Debits</b>	<b>0</b>	<b>0</b>	
<b>Total Assets and Other Debits</b>	<b>972,967</b>	<b>975,203</b>	

**BALANCE SHEET**

<b>Liabilities and Other Credits (a)</b>	<b>Balance End of Year (b)</b>	<b>Balance First of Year (c)</b>	
<b>PROPRIETARY CAPITAL</b>			
Capital Paid in by Municipality (200)	497,518	497,151	<b>21</b>
Appropriated Earned Surplus (215)	0	0	<b>22</b>
Unappropriated Earned Surplus (216)	(48,946)	(51,274)	<b>23</b>
<b>Total Proprietary Capital</b>	<b>448,572</b>	<b>445,877</b>	
<b>LONG-TERM DEBT</b>			
Bonds (221)	82,000	90,000	<b>24</b>
Advances from Municipality (223)	0	0	<b>25</b>
Other long-Term Debt (224)	0	0	<b>26</b>
<b>Total Long-Term Debt</b>	<b>82,000</b>	<b>90,000</b>	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
Notes Payable (231)	0	0	<b>27</b>
Accounts Payable (232)	2,720	4,236	<b>28</b>
Payables to Municipality (233)	0	4,405	<b>29</b>
Customer Deposits (235)	0	0	<b>30</b>
Taxes Accrued (236)	0	0	<b>31</b>
Interest Accrued (237)	1,948	2,228	<b>32</b>
Other Current and Accrued Liabilities (238)	0	0	<b>33</b>
<b>Total Current and Accrued Liabilities</b>	<b>4,668</b>	<b>10,869</b>	
<b>DEFERRED CREDITS</b>			
Unamortized Premium on Debt (251)	0	0	<b>34</b>
Customer Advances for Construction (252)	0	0	<b>35</b>
Other Deferred Credits (253)	0	0	<b>36</b>
<b>Total Deferred Credits</b>	<b>0</b>	<b>0</b>	
<b>OPERATING RESERVES</b>			
Miscellaneous Operating Reserves (265)	0	0	<b>37</b>
<b>Total Operating Reserves</b>	<b>0</b>	<b>0</b>	
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
Contributions in Aid of Construction (271)	437,727	428,457	<b>38</b>
<b>Total Liabilities and Other Credits</b>	<b>972,967</b>	<b>975,203</b>	

**NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

<b>Particulars (a)</b>	<b>Water (b)</b>	<b>Sewer (c)</b>	<b>Gas (d)</b>	<b>Electric (e)</b>	
<b>Plant Accounts:</b>					
Utility Plant in Service (100)	617,757	0	0	0	<b>1</b>
Utility Plant Purchased or Sold (391)	0	0	0	0	<b>2</b>
Utility Plant in Process of Reclassification (392)	0	0	0	0	<b>3</b>
Utility Plant Leased to Others (393)	0	0	0	0	<b>4</b>
Property Held for Future Use (394)	0	0	0	0	<b>5</b>
Construction Work in Progress (395)	0	0	0	0	<b>6</b>
Utility Plant Acquisition Adjustments (396)	0	0	0	0	<b>7</b>
Other Utility Plant Adjustments (397)	0	0	0	0	<b>8</b>
<b>Total Utility Plant</b>	<b>617,757</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Accumulated Provision for Depreciation and Amortization:</b>					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	218,868	0	0	0	<b>9</b>
<b>Total Accumulated Provision</b>	<b>218,868</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Utility Plant</b>	<b>398,889</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.  
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
<b>Balance first of year</b>	208,539				<b>208,539</b>	<b>1</b>
<b>Credits During Year</b>						<b>2</b>
<b>Accruals:</b>						<b>3</b>
Charged depreciation expense (403)	11,874				<b>11,874</b>	<b>4</b>
Depreciation expense on meters						<b>5</b>
charged to sewer (see Note 3)	374				<b>374</b>	<b>6</b>
Accruals charged other						<b>7</b>
accounts (specify):						<b>8</b>
	0				<b>0</b>	<b>9</b>
Salvage	0				<b>0</b>	<b>10</b>
Other credits (specify):						<b>11</b>
	0				<b>0</b>	<b>12</b>
<b>Total credits</b>	<b>12,248</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,248</b>	<b>13</b>
<b>Debits during year</b>						<b>14</b>
Book cost of plant retired	1,919				<b>1,919</b>	<b>15</b>
Cost of removal	0				<b>0</b>	<b>16</b>
Other debits (specify):						<b>17</b>
	0				<b>0</b>	<b>18</b>
<b>Total debits</b>	<b>1,919</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,919</b>	<b>19</b>
<b>Balance End of Year</b>	<b>218,868</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>218,868</b>	<b>20</b>
<b>Composite Depreciation Rate?</b>	Yes					<b>21</b>
If yes, what is the rate?	2.00%					<b>22</b>

**NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

<b>Description (a)</b>	<b>Balance First of Year (b)</b>	<b>Additions During Year (c)</b>	<b>Deductions During Year (d)</b>	<b>Balance End of Year (e)</b>	
Nonregulated sewer plant	721,243	7,431	0	<b>728,674</b>	<b>1</b>
<b>Other (specify):</b>					
NONE	0	0	0	<b>0</b>	<b>2</b>
<b>Total Nonutility Property (121)</b>	<b>721,243</b>	<b>7,431</b>	<b>0</b>	<b>728,674</b>	
Less accum. prov. depr. & amort. (122)	266,215	11,744	0	<b>277,959</b>	<b>3</b>
<b>Net Nonutility Property</b>	<b>455,028</b>	<b>(4,313)</b>	<b>0</b>	<b>450,715</b>	

**ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	0	1
<b>Additions:</b>		
Provision for uncollectibles during year	0	2
Collection of accounts previously written off: Utility Customers	0	3
Collection of accounts previously written off: Others	0	4
<b>Total Additions</b>	<u>0</u>	
<b>Deductions:</b>		
Accounts written off during the year: Utility Customers	0	5
Accounts written off during the year: Others	0	6
<b>Total accounts written off</b>	<u>0</u>	
<b>Balance end of year</b>	<u><u>0</u></u>	



**MATERIALS AND SUPPLIES**

<b>Account (a)</b>	<b>Generation (b)</b>	<b>Transmission (c)</b>	<b>Distribution (d)</b>	<b>Other (e)</b>	<b>Total End of Year (f)</b>	<b>Amount Prior Year (g)</b>	
<b>Electric Utility</b>							
Fuel for generation					0	0	1
Other					0	0	2
<b>Total Electric Utility</b>					<b>0</b>	<b>0</b>	

<b>Account</b>	<b>Total End of Year</b>	<b>Amount Prior Year</b>	
Electric utility total	0	0	1
Water utility	6,904	5,187	2
Sewer utility	895	1,326	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
<b>Total Materials and Supplies</b>	<b>7,799</b>	<b>6,513</b>	

## UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<b>Unamortized debt discount &amp; expense (181)</b>				
NONE			0	1
<b>Total</b>			<b>0</b>	
<b>Unamortized premium on debt (251)</b>				
NONE			0	2
<b>Total</b>			<b>0</b>	

**CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	497,151	1
<b>Changes during year (explain):</b>		
AMOUNT OWED TOWN FORGIVEN	367	2
<b>Balance end of year</b>	<b>497,518</b>	

**BONDS (ACCT. 221)**

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

<b>Description of Issue (a)</b>	<b>Date of Issue (b)</b>	<b>Final Maturity Date (c)</b>	<b>Interest Rate (d)</b>	<b>Principal Amount End of Year (e)</b>	
RURAL SERVICES FMHA	08/28/1970	08/28/2010	4.75%	82,000	1
<b>Total Bonds (Account 221):</b>				<b>82,000</b>	

**NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

<b>Account and Description of Obligation (a and b)</b>	<b>Date of Issue (c)</b>	<b>Final Maturity Date (d)</b>	<b>Interest Rate (e)</b>	<b>Principal Amount End of Year (f)</b>
--	----------------------------------	--	----------------------------------	---

NONE

**TAXES ACCRUED (ACCT. 236)**

<b>Particulars (a)</b>	<b>Amount (b)</b>	
Balance first of year	0	1
<b>Accruals:</b>		
Charged water department expense	1,319	2
Charged electric department expense	0	3
Charged sewer department expense	1,212	4
<b>Other (explain):</b>		
NONE	0	5
<b>Total Accruals and other credits</b>	<b>2,531</b>	
<b>Taxes paid during year:</b>		
County, state and local taxes	2,495	6
Social Security taxes		7
PSC Remainder Assessment	36	8
<b>Other (explain):</b>		
NONE		9
<b>Total payments and other debits</b>	<b>2,531</b>	
<b>Balance end of year</b>	<b>0</b>	

**INTEREST ACCRUED (ACCT. 237)**

1. Report below interest accrued on each utility obligation.  
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
<b>Bonds (221)</b>					
RURAL SERVICES	2,228	3,805	4,085	1,948	1
NONE	0			0	2
<b>Subtotal</b>	<b>2,228</b>	<b>3,805</b>	<b>4,085</b>	<b>1,948</b>	
<b>Advances from Municipality (223)</b>					
NONE	0			0	3
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Other long-Term Debt (224)</b>					
NONE	0			0	4
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Notes Payable (231)</b>					
NONE	0			0	5
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total</b>	<b>2,228</b>	<b>3,805</b>	<b>4,085</b>	<b>1,948</b>	

**CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	24,975	0	0	403,482	0	<b>428,457</b>	<b>1</b>
<b>Add credits during year:</b>							
For Services	2,215	0	0	750	0	<b>2,965</b>	<b>2</b>
For Mains	4,554	0	0	1,751	0	<b>6,305</b>	<b>3</b>
<b>Other (specify):</b>							
NONE	0	0	0	0	0	<b>0</b>	<b>4</b>
<b>Deduct charges (specify):</b>							
NONE	0	0	0	0	0	<b>0</b>	<b>5</b>
<b>Balance End of Year</b>	<b>31,744</b>	<b>0</b>	<b>0</b>	<b>405,983</b>	<b>0</b>	<b>437,727</b>	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	0	0	0	0	0	<b>0</b>	<b>6</b>



**BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Investment in Municipality (123):</b>		
NONE	0	1
<b>Total (Acct. 123):</b>	<b>0</b>	
<b>Other Investments (124):</b>		
NONE	0	2
<b>Total (Acct. 124):</b>	<b>0</b>	
<b>Special Funds (125):</b>		
RURAL SERVICES RESERVE ACCOUNT	20,289	3
<b>Total (Acct. 125):</b>	<b>20,289</b>	
<b>Notes Receivable (141):</b>		
NONE	0	4
<b>Total (Acct. 141):</b>	<b>0</b>	
<b>Customer Accounts Receivable (142):</b>		
Water	6,591	5
Electric	0	6
Sewer (Regulated)	0	7
<b>Other (specify):</b>		
NONE	0	8
<b>Total (Acct. 142):</b>	<b>6,591</b>	
<b>Other Accounts Receivable (143):</b>		
Sewer (Non-regulated)	9,234	9
Merchandising, jobbing and contract work	0	10
<b>Other (specify):</b>		
MISC ACCOUNTS RECEIVABLE	1,068	11
<b>Total (Acct. 143):</b>	<b>10,302</b>	
<b>Receivables from Municipality (145):</b>		
UNPAID HYDRANT RENTAL	3,021	12
<b>Total (Acct. 145):</b>	<b>3,021</b>	
<b>Prepayments (165):</b>		
NONE	0	13
<b>Total (Acct. 165):</b>	<b>0</b>	
<b>Extraordinary Property Losses (182):</b>		
NONE	0	14
<b>Total (Acct. 182):</b>	<b>0</b>	
<b>Other Deferred Debits (183):</b>		
NONE	0	15
<b>Total (Acct. 183):</b>	<b>0</b>	

**BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
<b>Payables to Municipality (233):</b>		
NONE	0	16
<b>Total (Acct. 233):</b>	<b>0</b>	
<b>Other Deferred Credits (253):</b>		
NONE	0	17
<b>Total (Acct. 253):</b>	<b>0</b>	

**RETURN ON RATE BASE COMPUTATION**

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

<b>Average Rate Base (a)</b>	<b>Water (b)</b>	<b>Electric (c)</b>	<b>Sewer (d)</b>	<b>Gas (e)</b>	<b>Total (f)</b>	
<b>Add Average:</b>						
Utility Plant in Service	612,421	0	0	0	<b>612,421</b>	<b>1</b>
Materials and Supplies	6,045	0	0	0	<b>6,045</b>	<b>2</b>
<b>Other (specify):</b>						
NONE	0	0	0	0	<b>0</b>	<b>3</b>
<b>Less Average:</b>						
Reserve for Depreciation	213,703	0	0	0	<b>213,703</b>	<b>4</b>
Customer Advances for Construction	0	0	0	0	<b>0</b>	<b>5</b>
Contributions in Aid of Construction	28,359	0	0	0	<b>28,359</b>	<b>6</b>
<b>Other (specify):</b>						
NONE	0	0	0	0	<b>0</b>	<b>7</b>
<b>Average Net Rate Base</b>	<b>376,404</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>376,404</b>	
Net Operating Income	3,617	0	0	0	<b>3,617</b>	<b>8</b>
<b>Net Operating Income as a percent of</b>						
<b>Average Net Rate Base</b>	<b>0.96%</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>0.96%</b>	

**RETURN ON PROPRIETARY CAPITAL COMPUTATION**

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
<b>Average Proprietary Capital</b>		
Capital Paid in by Municipality	497,334	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	(50,110)	3
<b>Other (Specify):</b>		
NONE	0	4
<b>Total Average Proprietary Capital</b>	<b>447,224</b>	
<b>Net Income</b>		
Net Income	2,328	5
<b>Percent Return on Proprietary Capital</b>	<b>0.52%</b>	

## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

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**1. Acquisitions.**

NONE

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**2. Leaseholder changes.**

NONE

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**3. Extensions of service.**

NEW WATER & SEWER MAIN WERE EXTENDED FOR A CUSTOMER TO HOOKUP  
TO - CUSTOMER WAS ONLY REQUIRED TO PAY FOR THE MATERIAL COST.  
SANITARY DISTRICT PAID FOR ALL LABOR AND EQUIPMENT CHARGES.

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**4. Estimated changes in revenues due to rate changes.**

NONE

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**5. Obligations incurred or assumed, excluding commercial paper.**

NONE

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**6. Formal proceedings with the Public Service Commission.**

NONE

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**7. Any additional matters.**

NONE

## FINANCIAL SECTION FOOTNOTES

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### Identification and Ownership - Contacts (Page iv)

November 13, 2003

Ms. Agnes Beil, Clerk  
Glidden Sanitary District  
P.O. Box 18  
Glidden, WI 54527-0018

2002 Analytical Review DWCCA-2280-ELE

Dear Ms. Beil:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2002 annual report. The primary purpose of our analytical review is to detect possible accounting related errors and to identify significant fluctuations from prior year's data, which are not sufficiently explained in the footnotes of your annual report. We have no questions only the following comment:

On Page W-17, 276 meters are reported in use (end of year less in stock). On Page W-16, 300 services are reported in use (end of year less not in use). The not in use column on Page W-16 shows 0 services not in use. In the 2003 annual report, the utility should report the number of services not in use, or otherwise explain why there are more meters reported in use than services in use.

In addition, you may receive additional inquiries from our office regarding your annual report during a rate case, construction authorization, or other Commission reviews.

Thank you for your efforts in preparing your 2002 annual report. We are closing the review of your 2002 annual report. . If you have any questions, please feel free to contact me at (608) 266-3768 or by e-mail at [elaine.engelke@psc.state.wi.us](mailto:elaine.engelke@psc.state.wi.us).

Sincerely,

Elaine Engelke  
Financial Specialist  
Division of Water, Compliance, and Consumer Affairs

ELE: w:\compl\Analytical Reviews\2002 analytical review letters\2280  
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**WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
<b>Operating Revenues</b>		
<b>Sales of Water</b>		
Sales of Water (460-467)	39,077	1
<b>Total Sales of Water</b>	<b>39,077</b>	
<b>Other Operating Revenues</b>		
Forfeited Discounts (470)	0	2
Other Water Revenues (474)	984	3
Amortization of Construction Grants (475)	0	4
<b>Total Other Operating Revenues</b>	<b>984</b>	
<b>Total Operating Revenues</b>	<b>40,061</b>	
<b>Operation and Maintenance Expenses</b>		
Plant Operation and Maintenance Expenses (600-660)	14,548	5
General Operating Expenses (680-690)	8,703	6
<b>Total Operation and Maintenance Expenses</b>	<b>23,251</b>	
<b>Other Operating Expenses</b>		
Depreciation Expense (403)	11,874	7
Amortization Expense (404)	0	8
Taxes (408)	1,319	9
<b>Total Other Operating Expenses</b>	<b>13,193</b>	
<b>Total Operating Expenses</b>	<b>36,444</b>	
<b>NET OPERATING INCOME</b>	<b>3,617</b>	

**WATER OPERATING REVENUES - SALES OF WATER**

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
<b>Operating Revenues</b>				
<b>Sales of Water</b>				
Unmetered Sales to General Customers (460)				
Residential	10	900	550	1
Commercial	3	900	312	2
Industrial	0	0	0	3
<b>Total Unmetered Sales to General Customers (460)</b>	<b>13</b>	<b>1,800</b>	<b>862</b>	
Metered Sales to General Customers (461)				
Residential	231	8,401	19,149	4
Commercial	31	2,428	4,517	5
Industrial	4	368	867	6
<b>Total Metered Sales to General Customers (461)</b>	<b>266</b>	<b>11,197</b>	<b>24,533</b>	
Private Fire Protection Service (462)	0		0	7
Public Fire Protection Service (463)	271		12,085	8
Other Sales to Public Authorities (464)	5	735	1,597	9
Sales to Irrigation Customers (465)	0	0	0	10
Sales for Resale (466)	0	0	0	11
Interdepartmental Sales (467)	0	0	0	12
<b>Total Sales of Water</b>	<b>555</b>	<b>13,732</b>	<b>39,077</b>	



**SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

<b>Customer Name</b> <b>(a)</b>	<b>Point of Delivery</b> <b>(b)</b>	<b>Thousands of Gallons Sold</b> <b>(c)</b>	<b>Revenues</b> <b>(d)</b>
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NONE

**OTHER OPERATING REVENUES (WATER)**

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
<b>Public Fire Protection Service (463):</b>		
Amount billed (usually per rate schedule F-1 or Fd-1)	12,085	1
Wholesale fire protection billed	0	2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)	0	3
<b>Other (specify):</b>		
NONE	0	4
<b>Total Public Fire Protection Service (463)</b>	<b>12,085</b>	
<b>Forfeited Discounts (470):</b>		
Customer late payment charges	0	5
<b>Other (specify):</b>		
NONE	0	6
<b>Total Forfeited Discounts (470)</b>	<b>0</b>	
<b>Other Water Revenues (474):</b>		
Return on net investment in meters charged to sewer department	426	7
<b>Other (specify):</b>		
MISCELLANEOUS - MAINLY WATER TURN ON FEES	558	8
<b>Total Other Water Revenues (474)</b>	<b>984</b>	
<b>Amortization of Construction Grants (475):</b>		
NONE	0	9
<b>Total Amortization of Construction Grants (475)</b>	<b>0</b>	

**WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
<b>PLANT OPERATION AND MAINTENANCE EXPENSES</b>		
Salaries and Wages (600)	6,063	1
Purchased Water (610)	0	2
Fuel or Power Purchased for Pumping (620)	3,535	3
Chemicals (630)	0	4
Supplies and Expenses (640)	486	5
Repairs of Water Plant (650)	4,464	6
Transportation Expenses (660)	0	7
<b>Total Plant Operation and Maintenance Expenses</b>	<b>14,548</b>	
<b>GENERAL OPERATING EXPENSES</b>		
Administrative and General Salaries (680)	3,750	8
Office Supplies and Expenses (681)	504	9
Outside Services Employed (682)	2,314	10
Insurance Expense (684)		11
Employees Pensions and Benefits (686)		12
Regulatory Commission Expenses (688)		13
Miscellaneous General Expenses (689)	2,135	14
Uncollectible Accounts (690)		15
<b>Total General Operating Expenses</b>	<b>8,703</b>	
<b>Total Operation and Maintenance Expenses</b>	<b>23,251</b>	

**TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent	N/A		1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department			2
<b>Net property tax equivalent</b>		<b>0</b>	
Social Security	WAGES	1,283	3
PSC Remainder Assessment	N/A	36	4
Other (specify): NONE	NONE	0	5
<b>Total tax expense</b>		<b>1,319</b>	

**WATER UTILITY PLANT IN SERVICE**

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

<b>Accounts (a)</b>	<b>Balance First of Year (b)</b>	<b>Additions During Year (c)</b>	
<b>INTANGIBLE PLANT</b>			
Organization (301)	0	0	<b>1</b>
Franchises and Consents (302)	0	0	<b>2</b>
Miscellaneous Intangible Plant (303)	0	0	<b>3</b>
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>			
Land and Land Rights (310)	1,000	0	<b>4</b>
Structures and Improvements (311)	0	0	<b>5</b>
Collecting and Impounding Reservoirs (312)	0	0	<b>6</b>
Lake, River and Other Intakes (313)	0	0	<b>7</b>
Wells and Springs (314)	49,470	0	<b>8</b>
Infiltration Galleries and Tunnels (315)	0	0	<b>9</b>
Supply Mains (316)	0	0	<b>10</b>
Other Water Source Plant (317)	0	0	<b>11</b>
<b>Total Source of Supply Plant</b>	<b>50,470</b>	<b>0</b>	
<b>PUMPING PLANT</b>			
Land and Land Rights (320)	2,079	0	<b>12</b>
Structures and Improvements (321)	32,361	0	<b>13</b>
Boiler Plant Equipment (322)	0	0	<b>14</b>
Other Power Production Equipment (323)	0	0	<b>15</b>
Steam Pumping Equipment (324)	0	0	<b>16</b>
Electric Pumping Equipment (325)	64,950	0	<b>17</b>
Diesel Pumping Equipment (326)	0	0	<b>18</b>
Hydraulic Pumping Equipment (327)	0	0	<b>19</b>
Other Pumping Equipment (328)	1,258	0	<b>20</b>
<b>Total Pumping Plant</b>	<b>100,648</b>	<b>0</b>	
<b>WATER TREATMENT PLANT</b>			
Land and Land Rights (330)	0	0	<b>21</b>
Structures and Improvements (331)	0	0	<b>22</b>
Water Treatment Equipment (332)	4,548	0	<b>23</b>
<b>Total Water Treatment Plant</b>	<b>4,548</b>	<b>0</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Land and Land Rights (340)	0	0	<b>24</b>
Structures and Improvements (341)	0	0	<b>25</b>

**WATER UTILITY PLANT IN SERVICE (cont.)**

<b>Accounts (d)</b>	<b>Retirements During Year (e)</b>	<b>Adjustments Increase or (Decrease) (f)</b>	<b>Balance End of Year (g)</b>	
<b>INTANGIBLE PLANT</b>				
Organization (301)	0	0	0	1
Franchises and Consents (302)	0	0	0	2
Miscellaneous Intangible Plant (303)	0	0	0	3
<b>Total Intangible Plant</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>SOURCE OF SUPPLY PLANT</b>				
Land and Land Rights (310)	0	0	1,000	4
Structures and Improvements (311)	0	0	0	5
Collecting and Impounding Reservoirs (312)	0	0	0	6
Lake, River and Other Intakes (313)	0	0	0	7
Wells and Springs (314)	0	0	49,470	8
Infiltration Galleries and Tunnels (315)	0	0	0	9
Supply Mains (316)	0	0	0	10
Other Water Source Plant (317)	0	0	0	11
<b>Total Source of Supply Plant</b>	<b>0</b>	<b>0</b>	<b>50,470</b>	
<b>PUMPING PLANT</b>				
Land and Land Rights (320)	0	0	2,079	12
Structures and Improvements (321)	0	0	32,361	13
Boiler Plant Equipment (322)	0	0	0	14
Other Power Production Equipment (323)	0	0	0	15
Steam Pumping Equipment (324)	0	0	0	16
Electric Pumping Equipment (325)	0	0	64,950	17
Diesel Pumping Equipment (326)	0	0	0	18
Hydraulic Pumping Equipment (327)	0	0	0	19
Other Pumping Equipment (328)	0	0	1,258	20
<b>Total Pumping Plant</b>	<b>0</b>	<b>0</b>	<b>100,648</b>	
<b>WATER TREATMENT PLANT</b>				
Land and Land Rights (330)	0	0	0	21
Structures and Improvements (331)	0	0	0	22
Water Treatment Equipment (332)	0	0	4,548	23
<b>Total Water Treatment Plant</b>	<b>0</b>	<b>0</b>	<b>4,548</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>				
Land and Land Rights (340)	0	0	0	24
Structures and Improvements (341)	0	0	0	25

**WATER UTILITY PLANT IN SERVICE**

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>			
Distribution Reservoirs and Standpipes (342)	37,723	0	<b>26</b>
Transmission and Distribution Mains (343)	283,842	7,451	<b>27</b>
Fire Mains (344)	0	0	<b>28</b>
Services (345)	76,085	2,466	<b>29</b>
Meters (346)	18,923	446	<b>30</b>
Hydrants (348)	25,202	0	<b>31</b>
Other Transmission and Distribution Plant (349)	0	0	<b>32</b>
<b>Total Transmission and Distribution Plant</b>	<b>441,775</b>	<b>10,363</b>	
<b>GENERAL PLANT</b>			
Land and Land Rights (370)	0	0	<b>33</b>
Structures and Improvements (371)	0	0	<b>34</b>
Office Furniture and Equipment (372)	586	0	<b>35</b>
Computer Equipment (372.1)	387	0	<b>36</b>
Transportation Equipment (373)	1,097	0	<b>37</b>
Other General Equipment (379)	7,574	2,228	<b>38</b>
Other Tangible Property (390)	0	0	<b>39</b>
<b>Total General Plant</b>	<b>9,644</b>	<b>2,228</b>	
<b>Total utility plant in service directly assignable</b>	<b>607,085</b>	<b>12,591</b>	
Common Utility Plant Allocated to Water Department	0	0	<b>40</b>
<b>Total utility plant in service</b>	<b>607,085</b>	<b>12,591</b>	

**WATER UTILITY PLANT IN SERVICE (cont.)**

<b>Accounts (d)</b>	<b>Retirements During Year (e)</b>	<b>Adjustments Increase or (Decrease) (f)</b>	<b>Balance End of Year (g)</b>	
<b>TRANSMISSION AND DISTRIBUTION PLANT</b>				
Distribution Reservoirs and Standpipes (342)	0	0	<b>37,723</b>	<b>26</b>
Transmission and Distribution Mains (343)	0	0	<b>291,293</b>	<b>27</b>
Fire Mains (344)	0	0	<b>0</b>	<b>28</b>
Services (345)	1,047	0	<b>77,504</b>	<b>29</b>
Meters (346)	872	0	<b>18,497</b>	<b>30</b>
Hydrants (348)	0	0	<b>25,202</b>	<b>31</b>
Other Transmission and Distribution Plant (349)	0	0	<b>0</b>	<b>32</b>
<b>Total Transmission and Distribution Plant</b>	<b>1,919</b>	<b>0</b>	<b>450,219</b>	
<b>GENERAL PLANT</b>				
Land and Land Rights (370)	0	0	<b>0</b>	<b>33</b>
Structures and Improvements (371)	0	0	<b>0</b>	<b>34</b>
Office Furniture and Equipment (372)	0	0	<b>586</b>	<b>35</b>
Computer Equipment (372.1)	0	0	<b>387</b>	<b>36</b>
Transportation Equipment (373)	0	0	<b>1,097</b>	<b>37</b>
Other General Equipment (379)	0	0	<b>9,802</b>	<b>38</b>
Other Tangible Property (390)	0	0	<b>0</b>	<b>39</b>
<b>Total General Plant</b>	<b>0</b>	<b>0</b>	<b>11,872</b>	
<b>Total utility plant in service directly assignable</b>	<b>1,919</b>	<b>0</b>	<b>617,757</b>	
Common Utility Plant Allocated to Water Department	0	0	<b>0</b>	<b>40</b>
<b>Total utility plant in service</b>	<b>1,919</b>	<b>0</b>	<b>617,757</b>	



**SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS**

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			2,044	2,044	1
February			1,889	1,889	2
March			2,058	2,058	3
April			1,870	1,870	4
May			1,988	1,988	5
June			1,952	1,952	6
July			1,958	1,958	7
August			1,945	1,945	8
September			1,821	1,821	9
October			1,941	1,941	10
November			2,084	2,084	11
December			2,105	2,105	12
<b>Total annual pumpage</b>	<b>0</b>	<b>0</b>	<b>23,655</b>	<b>23,655</b>	
Less: Water sold				13,732	13
Volume pumped but not sold				9,923	14
Volume sold as a percent of volume pumped				58%	15
Volume used for water production, water quality and system maintenance				1,000	16
Volume related to equipment/system malfunction				0	17
Non-utility volume NOT included in water sales				3,000	18
Total volume not sold but accounted for				4,000	19
Volume pumped but unaccounted for				5,923	20
Percent of water lost				25%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				93	23
Date of maximum: 6/25/2002					24
Cause of maximum: WATER BREAK					25
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				58	26
Date of minimum: 9/14/2002					27
Total KWH used for pumping for the year				40,299	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

**SOURCES OF WATER SUPPLY - GROUND WATERS**

<b>Location (a)</b>	<b>Identification Number (b)</b>	<b>Depth in feet (c)</b>	<b>Well Diameter in inches (d)</b>	<b>Yield Per Day in gallons (e)</b>	<b>Currently In Service? (f)</b>	
369 MACK STREET	1	106	10	1,000,000	Yes	<b>1</b>
409 ADAM STREET	2	85	10	1,000,000	Yes	<b>2</b>

**SOURCES OF WATER SUPPLY - SURFACE WATERS**

Location (a)	Identification Number (b)	Intakes			Diameter in inches (e)
		Distance From Shore in feet (c)	Depth Below Surface in feet (d)		
NONE					

1

**PUMPING & POWER EQUIPMENT**

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

<b>Particulars (a)</b>	<b>Unit A (b)</b>	<b>Unit B (c)</b>	<b>Unit C (d)</b>
Identification	1	2	1
Location	BLANK	BLANK	2
Purpose	P	P	3
Destination	D	D	4
Pump Manufacturer	FAIR MORSE	LAYNE NW	5
Year Installed	1949	1983	6
Type	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	200	200	8
Pump Motor or Standby Engine Mfr	GE	GE	10
Year Installed	1949	1983	11
Type	ELECTRIC	ELECTRIC	12
Horsepower	15	20	13

<b>Particulars (a)</b>	<b>Unit D (b)</b>	<b>Unit E (c)</b>	<b>Unit F (d)</b>
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or Standby Engine Mfr			22
Year Installed			23
Type			24
Horsepower			25
			26

**RESERVOIRS, STANDPIPES & WATER TREATMENT**

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	1		1
<b>RESERVOIRS, STANDPIPES</b>			2
<b>OR ELEVATED TANKS</b>			3
Type: R (reservoir), S (standpipe)			4
or ET (elevated tank)	ET		5
Year constructed	1966		6
Primary material (earthen, steel,			7
concrete, other)	STEEL		8
Elevation difference in feet			9
(See Headnote 3.)	125		10
Total capacity in gallons (actual)	50,000		11
<b>WATER TREATMENT PLANT</b>			12
Disinfection, type of equipment			13
(gas, liquid, powder, other)			14
Points of application			15
(wellhouse, central facilities,			16
booster station, other)			17
Filters, type (gravity, pressure,			18
other, none)			19
Rated capacity of filter plant			20
(m.g.d.) (note: 1,200,000 gal/day			21
= 1.2 m.g.d.)			22
Is a corrosion control chemical			23
used (yes, no)?			24
Is water fluoridated (yes, no)?			25

**WATER MAINS**

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	0.750	2,594	0	0	0	2,594	1
P	D	0.750	200	0	0	0	200	2
M	D	2.000	3,178	0	0	0	3,178	3
P	D	2.000	3,225	0	0	0	3,225	4
M	D	6.000	16,494	500	0	0	16,994	5
M	D	8.000	2,657	0	0	0	2,657	6
<b>Total Within Municipality</b>			<b>28,348</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>28,848</b>	
<b>Total Utility</b>			<b>28,348</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>28,848</b>	

**WATER SERVICES**

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	289	2	4	0	287	0	1
M	1.000	4	2	0	0	6		2
M	1.250	3	0	0	0	3		3
M	2.000	3	0	0	0	3		4
M	3.000	1	0	0	0	1		5
<b>Total Utility</b>		<b>300</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>300</b>	<b>0</b>	

**METERS**

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters**

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	300	0	14	0	286	20	1
1.000	4	2	0	0	6	0	2
1.250	3	0	0	0	3	0	3
2.000	3	0	0	0	3	0	4
3.000	1	0	0	0	1	0	5
<b>Total:</b>	<b>311</b>	<b>2</b>	<b>14</b>	<b>0</b>	<b>299</b>	<b>20</b>	

**Classification of All Meters at End of Year by Customers**

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	231	28	1	3	0	23	286	1
1.000	3	1	2	0	0	0	6	2
1.250	0	2	0	1	0	0	3	3
2.000	0	1	1	1	0	0	3	4
3.000	0	0	0	1	0	0	1	5
<b>Total:</b>	<b>234</b>	<b>32</b>	<b>4</b>	<b>6</b>	<b>0</b>	<b>23</b>	<b>299</b>	



**HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
<b>Fire Hydrants</b>						
Outside of Municipality	0	0	0	0	0	<b>1</b>
Within Municipality	43	0	0	0	43	<b>2</b>
<b>Total Fire Hydrants</b>	<b>43</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>43</b>	
<b>Flushing Hydrants</b>						
	0	0	0	0	0	<b>3</b>
<b>Total Flushing Hydrants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year**

Number of hydrants operated during year:	43
Number of distribution system valves end of year:	68
Number of distribution valves operated during year:	68

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## WATER OPERATING SECTION FOOTNOTES

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### Water Operation & Maintenance Expenses (Page W-05)

ACCOUNT 600 & 650 - INCREASED IN 2002 BECAUSE THE DISTRICT WAS SPENDING MORE TIME REPAIRING THE WATER PLANT THAN IN THE PREVIOUS YEAR

THE DISTRICT ALSO SPENT \$1700 TO HAVE ITS WATER TANK INSPECTED.

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### Water Mains (Page W-15)

THE UTILITY CHARGED THE CUSTOMER THE COST OF THE MATERIALS ONLY TO EXTEND A MAIN TO THE CUSTOMER. THE UTILITY ABSORBED THE COST OF LABOR AND EQUIPMENT.

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### Water Services (Page W-16)

THE UTILITY CHARGED THE CUSTOMER THE \$250 HOOKUP CHARGE TO COVER THE COST OF THE NEW SERVICES.

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### Meters (Page W-17)

THE UTILITY TESTS A MINIMAL NUMBER OF METERS ON AN ANNUAL BASIS.

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